



MINUTES OF THE BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY
OF THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

Sachi A. Hamai, Executive Officer-
Clerk of the Board of Commissioners
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

At its meeting held May 8, 2007, the Board, acting as the Board of Commissioners of the Housing Authority of the County of Los Angeles, took the following actions:

1-H

Supervisor Burke made the following statement:

“At the meeting of April 3, 2007, the Board instructed the Executive Director of the Housing Authority to provide monthly reports on the Housing Choice Voucher (Section 8) Program, and to identify \$300,000 in Housing Authority funds for housing locator services to increase voucher utilization and improve the lease-up rate for the program, without negatively impacting services supported by the Housing Authority’s current budget. On April 16, 2007, the Executive Director reported to the Board that Housing Authority administrative fund reserves could be used for the needed services.

“The Housing Authority policy allows families up to six-months to locate housing following issuance of a voucher; if the family is unable to locate housing, the voucher expires and is issued to a new family from the waiting list. Currently, one out of every two voucher holders is able to locate housing within the allotted time. Due to the tight rental market in Los Angeles County and the number of vouchers being issued by neighboring housing authorities, it is increasingly difficult for families to locate housing within the Los Angeles area and to maintain the current two to one ratio. Additionally, as the Executive Director reported in his April 16th memorandum, the immediate challenge to achieving higher voucher utilization is a lack of affordable housing and participant terminations.”

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1-H (Continued)

Therefore, on motion of Supervisor Burke, seconded by Supervisor Antonovich, unanimously carried (Supervisor Molina being absent), the Board, acting as the Board of Commissioners of the Housing Authority of the County of Los Angeles, authorized the Executive Director of the Housing Authority to:

1. Use a maximum of \$300,000 in Housing Authority administrative fund reserves for housing locator services, to be performed by Del Richardson & Associates, Inc., to increase housing voucher utilization and improve the overall lease-up rate for the Section 8 Program;
2. Incorporate these funds into the Housing Authority's approved Fiscal Year 2006-07 budget, and to negotiate and execute a housing locator services contract with Del Richardson & Associates, Inc., effective no later than June 1, 2007 through December 31, 2007, following execution by all parties; and
3. Made a finding that this action is exempt from the California Environmental Quality Act.

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Copies distributed:

Each Supervisor
Chief Administrative Officer
County Counsel
Executive Director of the Housing Authority